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| Job Title: | Automated Leaf Vacuum Operator |
| Job Description Number: | 914 |
| Department/Division: | Public Works/Solid Waste |
| Exemption Status: | Non-Exempt |
| Pay Grade: | 208 |
| Immediate Supervisor: | Solid Waste Supervisor |
| Normal Work Schedule: | Mon-Thurs, 10 hours/day |

Brief Description of the Job:

Operate and drive an automated leaf loader truck for leaves, grass clippings, and small loose yard trimmings with an automated swing hose for collecting yard debris to be transported to the yard waste transfer station for disposal at Twin Chimney landfill. Drive and operate leaf vacuum truck in removing residential yard waste from curbsides throughout the City limits. Maneuver truck and hose in high traffic areas. Follow all safety precautions while working in the field. Serve as backup flatbed operator and non-automated leaf loader operator. Assist other employees and departments. Various other assigned duties by supervisors.

Essential Functions:

Leaf Loader Operator (100%): Drive. Work in high traffic areas. Operate joy stick control. Maneuver vacuum hose. Traffic Control Measures. Communicate through two-way radio system. Tarp and untarp truck, open, close doors, fill out load sheets. Unclog vacuum hose. Remove objects that obstruct pickup.

Other duties and responsibilities as assigned.

Physical Demands

Overall Strength Demands: Sedentary strength demands include exerting up to 10 pounds occasionally or negligible weights frequently; sitting most of the time.

Physical Demands: Continuously requires fine dexterity, sitting, reaching, vision, foot controls, hearing, twisting, and talking. Frequently requires standing, walking, and climbing. Occasionally requires lifting, carrying, handling, kneeling, crawling, pushing/pulling, balancing, bending, and crouching.

Machines, Tools, Equipment, and Work Aids: Rake, two-way radio system, and maps.

Computer Equipment and Software: None.

Working Conditions

Overall Working Conditions: Disagreeable: Frequent exposure to unpleasant environmental conditions and/or hazards.

Environmental Factors: Daily exposure to extreme temperature, wetness and/or humidity, respiratory hazards, noise and vibration, and physical hazards.

Health and Safety: Constant exposure to mechanical hazards. Frequent exposure to chemical hazards and electrical hazards. Rare exposure to fire hazards and physical danger or abuse.

Primary Work Location: Outdoors (Residential collections).

Protective Equipment Required: Steel toe shoes, safety glasses, gloves, reflective vest, and hearing protection plugs.

Non-Physical Demands

Frequently requires time pressures, frequent change of tasks, working closely with others as part of a team, and noisy/distracting environment. Occasionally requires emergency situations and irregular schedule/overtime. Rarely requires performing multiple tasks simultaneously and tedious or exacting work.

Job Requirements

Formal Education: High school diploma or equivalent (G.E.D.) plus six months to one year of advanced study or training in truck driving are required.

Experience: Over one year of experience in operating heavy trucks is required.

Driver's License Required: A valid Class B South Carolina CDL is required.

Certifications and Other Requirements: DOT Medical Card.

Job Demands

Reading: Basic Level: Ability to read basic communication using common two or three syllable words.

Math: Basic Level: Ability to perform the four basic arithmetic operations (addition, subtraction, multiplication, division).

Writing: Basic Level: Ability to write simple sentences containing subject, verb, and object, and/or series of numbers, names, and addresses.

Human Collaboration Skills: Work may require providing basic information to others outside direct reporting relationships on procedures or general policies. Contact may require the consideration of different points of view to reach understanding and gain cooperation and acceptance of ideas. Work has a moderate impact on the organization. External contacts include Twin Chimney Landfill, and General Public. Internal contacts include Fleet Service and Public Works Dispatch.

Management and Supervision: Job has no responsibility for the direction or supervision of others.

Technical Skill: Skilled: Work requires a comprehensive, practical knowledge of a technical field with use of analytical judgment and decision-making abilities appropriate to the work environment of the organization. Standard application: Work product primarily affects unit processes.

Freedom to Act and Impact of Action

Receives Direction: The employee normally performs the duty assignment after receiving general instructions as to methods, procedures, and desired end results. There is some opportunity for discretion when making selections among a few, easily identifiable choices. The assignment is usually reviewed upon completion. Moderate impact of action: Moderate benefits or costs in time, money, or public/employee relations.

Disclaimer

The above information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job.